



**Application to open a Personal Account**

**BANK OF CEYLON (UK) LTD**

# Application for a Current/Deposit/Savings Account

**PLEASE COMPLETE IN BLOCK CAPITALS USING BLACK INK – NOTE THAT YOU ARE REQUIRED TO COMPLETE ALL SECTIONS OF THE APPLICATION FORM**

Are you UK resident? Yes  No

## Your Personal Details

Title: Mr  Mrs  Miss  Ms  Other (Please specify) \_\_\_\_\_

First Name(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_

Gender: Male  Female  Country of nationality : \_\_\_\_\_ Passport no: \_\_\_\_\_

Marital status: Married  Single  Divorced  Separated  Widowed

No. of dependent children: \_\_\_\_\_ Mother's Maiden Name: \_\_\_\_\_

## Your Contact Details

Home phone number: \_\_\_\_\_ Work Number: \_\_\_\_\_

Mobile phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Residential Address: (P.O. Box is not acceptable) \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Date moved to address: \_\_\_\_\_

Residential status: Owned outright  Owned mortgaged  Rented  Other

Who do you live with? Parents  Alone  Partner/Spouse  Sharing/Other

Previous Address: (if less than 3 years at the current address) \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Mailing address: (if different from residential) \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

**WE WILL ACCEPT AN INSTRUCTION TO HOLD YOUR MAIL BUT THIS WILL APPLY ONLY TO CORRESPONDENCE WHICH CONTAINS FINANCIAL INFORMATION. THERE IS A CHARGE FOR THIS SERVICE.**

## Your Work & Finances

Employment status: Employed Full-time  Employed Part-time  Unemployed  Retired

Self-employed  Student  Not employed

Employer's name or business activity: \_\_\_\_\_

\_\_\_\_\_  
Type of Business: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

If retired, please specify previous occupation: \_\_\_\_\_

Employment start date (or when you became self

employed): \_\_\_\_\_

When are you paid? Monthly  Weekly  Other  please specify \_\_\_\_\_

Annual gross income: \_\_\_\_\_

Any other income i.e. investment, shares, bonds, rentals etc. please specify \_\_\_\_\_

How do you receive your income? Cash  Cheque  Direct credit

Will your income be paid into your BOCUK account? Yes  No

## Intended Account Activity & Additional Information

Please indicate the main reason for opening an account with BOCUK: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Anticipated annual turnover: £ \_\_\_\_\_ Anticipated no. of transaction per month: \_\_\_\_\_

Anticipated max. amount per transaction: £ \_\_\_\_\_ Your source of funds \_\_\_\_\_

\_\_\_\_\_  
Which country/countries do these originate from \_\_\_\_\_

Details of debits and credits expected: \_\_\_\_\_

\_\_\_\_\_  
Are you currently bankrupt or subject to an Individual Voluntary Arrangement? Yes  No

Do you have County Court Judgement (CCJ) registered against you? Yes  No

## Services Required

**Cheque Book** Yes  No  **Currency** GBP  USD  EUR  **Fixed deposit** Yes  No

**Savings** Yes  No

**Operate by fax instruction** Yes  No  **Statement:** Monthly  Quarterly  Annually

Name and address of personal bankers to whom the Bank may apply for a reference: \_\_\_\_\_

\_\_\_\_\_  
(Please complete a separate reference authority)

## Existing account details

Do you currently hold Bank account(s) in UK? Yes  No  (if yes please specify)

Bank name and address: \_\_\_\_\_

\_\_\_\_\_ Account No \_\_\_\_\_ Sort code \_\_\_\_\_

Do you currently hold Bank account(s) in other countries? Yes  No  (if yes please specify)

Bank name and address: \_\_\_\_\_

\_\_\_\_\_ Account No \_\_\_\_\_ Date opened \_\_\_\_\_

## Customer Declaration

By applying to Bank of Ceylon (UK) Ltd ("the Bank", "you" or "we"), 1 Devonshire Square, London, EC2M 4WD, I confirm that the details given are true and complete and I shall keep you advised of any changes to these details when they occur. I authorise you to make credit reference, identity (including searching the Electoral Register), fraud and other enquiries.

I confirm that if my application is successful I will be subject to the Bank's standard terms and conditions for operating a personal account, a copy of which I have received.

I confirm that this application is being made on my behalf and not as a nominee, trustee or in a fiduciary capacity for any other person.

I also note that my telephone conversations with the Bank may be recorded.

In the interests of security, the Bank may use CCTV recording equipment in and around our premises. All recordings are our sole property.

The Bank is a Data Controller within the meaning of the Data Protection Act 1998. The Bank takes issues concerning data protection and confidentiality very seriously and in applying to open an account in this Branch you agree to the following:

Information supplied on this form and which you otherwise obtain, may be held by you on paper, computer and/or in other electronic forms. Information may be kept after my account(s) are closed in order to comply with legal or business record requirements.

Information held may be used for managing my account(s), for preventing or tackling fraud or any other illegal activity. It may also be used for the Bank's confidential research and analysis and for marketing purposes.

I understand that you may provide my data to the UK Regulatory Authorities but only for their use in monitoring your compliance with the regulations. You will not disclose information to anyone else (other than your agents or third parties performing any of the above activities on your behalf) unless required to do so as stated in Clause 4 of the terms and conditions.

I note that I have a right to a copy of the personal data held on me and to which I am entitled. I also agree to let you know if I think any information you hold about me is inaccurate, so that you can correct it. Information held by Bank of Ceylon (UK) Ltd or its successor may be obtained for a fee by writing to the Data Protection Officer, Bank of Ceylon (UK) Ltd, 1 Devonshire Square, London EC2M 4WD.

We may use the address or any of the contact details supplied by you during this application or any supplied in the future to contact you for marketing purposes by post, telephone, secure e-message, mobile message or email. This will include keeping you informed about any special offer you may be entitled to or about products and services, which we think may be of interest to you.

Do you want us to contact you for marketing purposes? Yes/No\*

\* Please delete as applicable

I HAVE RECEIVED A COPY OF THE TERMS AND CONDITIONS AND UNDERSTAND THAT FOR MY OWN BENEFIT AND PROTECTION I SHOULD READ THESE CAREFULLY BEFORE SIGNING THIS FORM. I WILL ASK YOU FOR FURTHER INFORMATION IF I DO NOT UNDERSTAND ANY POINT.

**(Applicant)**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_\_\_\_